

GOVERNMENT OF PONDICHERRY
LOCAL ADMINISTRATION SECRETARIAT

G.O.Ms.No. 121/2002/LAS.

Dated, 11-10-2002

NOTIFICATION

In exercise of the powers conferred by clause (a) of sub-section(2) of section 65 read with sections 18 and 440 of the Pondicherry Municipalities Act, 1973 (No.9 of 1973) and of all other powers enabling him in this behalf, the Lieutenant-Governor, Pondicherry, hereby makes the following rules further to amend the Pondicherry Municipalities (Registration of Electors) Rules, 1974, namely:-

1. Short title and Commencement.— (1) These rules may be called the Pondicherry Municipalities (Registration of Electors) Amendment Rules, 2002.

(2) They shall come into force on and from the date of their publication in the Official Gazette.

2. Amendment of rule 5.— In the Pondicherry Municipalities (Registration of Electors) Rules, 1974 (hereinafter referred to as the said rules), for Rule 5 the following shall be substituted, namely:-

“5. Preparation of roll.— (1) The electoral roll of a municipal ward shall be prepared with reference to the qualifying date, by the Electoral Registration Officer by integrating the particulars in the various entries available in such part or portion thereof, of the current electoral roll of the Pondicherry Legislative Assembly and the various amendments issued to it from time to time as they relate to the ward of a ward of a municipality or portion thereof.

(2) The roll shall be divided into convenient parts which shall be numbered consecutively.

(3) The number of electors included in any part of the roll shall not ordinarily exceed one thousand and five hundred and in case where it exceeds one thousand and five hundred, it shall be prepared in more than one part in a convenient manner in accordance with the directions issued by the Election Authority from time to time.

(4) The roll shall be prepared before every ordinary or casual election.

Provided that in the case of casual election to fill the vacancy in a ward of a municipality or Chairman of a Municipality, the Election Authority may for special reasons direct that the roll need not be prepared and the then latest roll shall be adopted.

(5) For the purpose of election of Chairman of a Municipality, the rolls of all wards in the Municipality prepared under this rule put together shall form the electoral of the Municipality.

Explanation.— The electoral roll for a Municipality need not be prepared or amended separately once the electoral rolls of all the constituent wards have been prepared or amended in accordance with these rules.

(6) The last part of the roll shall contain the names of every person having a service qualification and of his wife, if any, who are entitled to be included in that roll by virtue of a statement under rule 7.

(7) The names of any person holding a declared office and of his wife, if any, who are entitled to be included in the roll by virtue of a statement made under rule 7 shall be included in the part of the roll pertaining to the locality in which they would, according to that statement, have been ordinarily resident.”.

4. Substitution of Forms 7 to 14— In the said rules, for the existing Forms 7 to 14, the following Forms shall be substituted namely:—

FORM 7

(See rules 13(1) and 27)

APPLICATION FOR INCLUSION OF NAME IN ELECTORAL ROLL

To

The Electoral Registration Officer,

Ward No. of Municipal Council of

Sir,

I request that my name be included in the electoral roll for the above Municipal Ward in Part No. Particulars in support of my claim for inclusion in the electoral roll are given below :—

I. Applicant's details

1. Name in full :

2. Age on 1st January : Years

Months

3. Sex : Male

Female

4. Date of Birth : Day

Month

Year

5. Place of Birth : Village/Town

Region:

II. (a) Details of relation of applicant
(Father/Mother/Husband)

(b) Relationship with applicant
(Father/Mother/Husband)

1.

2.

3.

III. Particulars of place of ordinary residence (Full address)

1. House/Door Number :

2. Street/Road :

3. Area/Locality :

4. Town/Village :

5. Post Office :

Pin Code :

- 6. Police Station :
- 7. Taluka :
- 8. Region :

IV. Period of continuous residence at the above address on the date of application:

Years :

Months :

V. Details of Local Body and Ward in which the place of ordinary residence at III above is included:

- 1. Name of Local Body :
- 2. Ward No. of the Local Body :

VI. Reference in support of claim, if any (Details of member(s) of applicant's family included in the current roll of the ward)

VII. Details of Elector's Photo Identity Card, if issued, in this or any other ward:

- 1. Elector's Photo Identity Card Number :
- 2. Date of issue :
- 3. Name of Assembly/Parliamentary constituency :

VIII Declaration:

I hereby declare that-

- (i) I am a citizen of India;
- (ii) I have not applied for the inclusion of my name in the electoral roll for any other Municipal Ward.
- (iii) (a) *My name has not been previously included in the electoral roll for this or in any other ward; or
(b) * I was ordinarily resident earlier at the address mentioned below and my name is included / might have been included in the relevant part of the electoral roll for:

- 1. No. and name of the ward :
- 2. Serial No. and Part No. :

* Strike out the inappropriate alternative.

Particulars of the previous place of residence:

House/Door No. :

Street/Road :

Area/Locality :

Town/Village :

Post office :

Pincode :

Police station :

Taluka :

Region :

I request that my name, so included/if so included may be deleted from that electoral roll.

(iv) The facts and particulars mentioned above are true to the best of my knowledge and belief.

Note.: Any person who makes a statement or declaration which is false or which he either knows or believes to be false or does not believe to be true, is punishable under section 456 of the Pondicherry Municipalities Act, 1973.

Place :

Date :

Signature or thumb impression of claimant

I am submitting the application to the Electoral Registration Officer through

(i) (Full name & address) or (ii) *in person or (iii) *By post

(*Strike out the inappropriate alternative)

*Signature or thumb impression of the
Person submitting the application*

Signature or thumb impression of claimant

For use of Registration Officer or other officer designated by him

Details of acknowledgement particulars indicated in Form 12

(To be filled by Officer receiving the application)

Details of acknowledgement receipt issued to the applicant

Receipt No.:

Date of receipt:

Signature of officer receiving the application

Remarks, if any, of the officer receiving the application

Application received by :

Name of the officer :

Designation :
(ERO/AERO)

Place :

Date :

Signature of officer receiving the application

Details of action taken

(To be filled by ERO)

The application of Thiru/Tmt/Selvi for inclusion of name in the electoral roll in Form 7 has been accepted*/rejected*.

*Accepted under rule 18/20 and the name of the elector is included in the electoral roll in part No. and Serial No.

*Rejected under rule 17/20

Detailed reason for acceptance*/rejection*

Place :

Date :

Seal of ERO

Signature of ERO

FORM 8

[See rule 13(2)]

APPLICATION FOR OBJECTION TO INCLUSION OF NAME IN ELECTORAL ROLL

To

The Electoral Registration Officer,

Ward No. of Municipal Council of

Sir,

I object to the inclusion of the name of the under mentioned person in the electoral roll of the above Municipal Ward. Particulars in support of my objection are given below:-

I. Details of person objected to:

1. Name in full :
2. Part No. of electoral roll in which his/her name is included :
3. His/her Serial No. in that Part :

II. (a) Details of objector :

- (i) Name in full :
- (ii) Sex (male/female) :
- (iii) Ward No. of electoral roll in which objector's name is included :
- (iv) His/her serial No. in that Part :

(b) Details of relation of objector (Father/Mother/Husband):

(c) Relationship with objector: (Father/Mother/Husband) :

III. Particulars of place of ordinary residence (Full address)

1. House/Door Number :
2. Street/Road :
3. Area/Locality :
4. Town/Village :
5. Post Office : Pin Code :
6. Police Station :
7. Taluka :
8. Region :

IV. Details of Elector's Photo Identity Card, if issued, in this or any other ward:

1. Elector's Photo Identity Card Number :
2. Date of issue :
3. Name of Assembly/Parliamentary constituency :

V. Reasons for objection:

VI. Declaration:

I hereby declare that the facts and particulars mentioned above are true to the best of my knowledge and belief.

Note: Any person who makes a statement or declaration which is false or which he either knows or believes to be false or does not believe to be true, is punishable under section 456 of the Pondicherry Municipalities Act, 1973.

Place :

Date : *Signataure or thumb impression of objector*

I am submitting the application to the Electoral Registration Officer through

(i) (Full name & address) or (ii) *in person or (iii) *By post

(*Strike out the inappropriate alternative)

*Signature or thumb impression of the
Person submitting the application*

Signature or thumb impression of objector

For use of Registration Officer or other officer designated by him

Details of acknowledgement particulars indicated in Form 13
(To be filled by Officer receiving the application)

Details of acknowledgement receipt issued to the applicant

Receipt No.:

Date of receipt:

Signature of officer receiving the application

Remarks, if any, of the officer receiving the application

Application received by :

Name of the officer :

Designation :

(ERO/AERO)

Place :

Date :

Signature of officer receiving the application

Details of action taken

(To be filled by ERO)

The application of Thiru/Tmt/Selvi objecting to inclusion of name of Thiru/Tmt/Selvi..... in the electoral roll in Form 8 has been accepted*/rejected*

*Accepted under rule 18/20 and the name of the person objected to is deleted from the electoral roll.

*Rejected under rule 17/20.

Detailed reason for acceptance*/rejection*:

Place :

Date :

Seal of ERO

Signature of ERO

FORM 9

(See rules 13(3) and 27)

APPLICATION FOR OBJECTION TO PARTICULARS ENTERED IN ELECTORAL ROLL

To

The Electoral Registration Officer,

Ward No. of Municipal Council of

Sir,

I request that entry relating to myself appearing in the electoral roll for the above Municipal Ward is not correct and it should be corrected. Correct particulars in support of my request are given below:—

I. Applicant's details

1. Name in full :

2. Age on 1st January : Years

Months

3. Sex : Male

Female

4. Date of Birth : Day

Month

Year

5. Place of Birth : Village/Town

Region:

II. (a) Details of relation of applicant
(Father/Mother/Husband)

(b) Relationship with applicant
(Father/Mother/Husband)

1.

2.

3.

III. Particulars of place of ordinary residence (Full address)

1. House/Door Number :

2. Street/Road :

3. Area/Locality :

4. Town/Village :

FORM 9

(See rules 13(3) and 27)

APPLICATION FOR OBJECTION TO PARTICULARS ENTERED IN ELECTORAL ROLL

To

The Electoral Registration Officer,

Ward No. of Municipal Council of

Sir,

I request that entry relating to myself appearing in the electoral roll for the above Municipal Ward is not correct and it should be corrected. Correct particulars in support of my request are given. below :—

I. Applicant's details

1. Name in full :

2. Age on 1st January : Years

Months

3. Sex : Male

Female

4. Date of Birth : Day

Month

Year

5. Place of Birth : Village/Town

Region:

II. (a) Details of relation of applicant
(Father/Mother/Husband)

(b) Relationship with applicant
(Father/Mother/Husband)

1.

2.

3.

III. Particulars of place of ordinary residence (Full address)

1. House/Door Number :

2. Street/Road :

3. Area/Locality :

4. Town/Village :

- | | | |
|-------------------|---|------------|
| 5. Post Office | : | Pin Code : |
| 6. Police Station | : | |
| 7. Taluka | : | |
| 8. Region | : | |

IV. Details of person objected to :

1. Name in full :

V. Details of Elector's Photo Identity Card, if issued, in this or any other ward:

1. Elector's Photo Identity Card Number :
2. Date of issue :
3. Name of Assembly/Parliamentary constituency :

VI. Details of entries to be corrected :

*My name/*age/*father's/mother's/husband's name/*relation/*sex/*Address/*Elector's Identity Card number may be corrected in terms of information provided in this Form above.

Note.: Any person who makes a statement or declaration which is false or which he either knows or believes to be false or does not believe to be true, is punishable under section 456 of the Pondicherry Municipalities Act, 1973.

Place :

Date : *Signature or thumb impression of elector*

I am submitting the application to the Electoral Registration Officer through

- (i) (Full name & address) or (ii) *in person or (iii) *By post

(*Strike out the inappropriate alternative)

*Signature or thumb impression of the
Person submitting the application*

Signature or thumb impression of elector

For use of Registration Officer or other officer designated by him

Details of acknowledgement particulars indicated in Form 14

(To be filled by Officer receiving the application)

Details of acknowledgement receipt issued to the applicant

Receipt No.:

Date of receipt:

Signature of officer receiving the application

Remarks, if any, of the officer receiving the application:

Application received by:

Name of the officer:

Designation:

(ERO/AERO)

Place:

Date :

Signature of officer receiving the application

Details of action taken

(To be filled by ERO)

The application of Thiru/Tmt/Selvi for objection of entry relating to himself/herself/Thiru/Tmt/Selvi in the electoral roll in Form 9 has been accepted*/rejected*

*Accepted and the relevant entry of the elector is transposed in the electoral roll.

*Rejected

Detailed reason for acceptance*/rejection*:

Place :

Date :

Seal of ERO

Signature of ERO

FORM 10
(See rule 27)

APPLICATION FOR TRANSPOSITION ENTRY IN ELECTORAL ROLL

To

The Electoral Registration Officer,
Ward No. of Municipal Council of

Sir,

I request that entry in the electoral roll for the above mentioned ward relating to *myself/*person named below should be transposed to the relevant part of the roll in this ward. Particulars of the entry to be transposed are given below:

I. Details of person whose entry is to be transposed:

1. Name in full :
2. Part No. of electoral roll in which his/her name is included
3. His/Her serial No. in that Part :
4. Elector's Photo Identity Card No.:

II. (a) Details of relation of applicant
(Father/Mother/Husband)

(b) Relationship with applicant
(Father/Mother/Husband)

- 1.
- 2.
- 3.

III. Full new address (changed place of residence of the person whose entry is to be transposed)

1. House/Door Number :
2. Street/Road :
3. Area/Locality :
4. Town/Village :
5. Post Office : Pincode :
6. Police Station :
7. Taluka :
8. Region :

IV. Period of continuous residence at the above address on the date of application:

Years :

Months :

V. Details of Local Body and Ward in which the place of ordinary residence at III above is included:

1. Name of Local Body :
2. Ward No. of the Local Body :

VI. Part number to which the entry has to be transposed (if known):

VII.* Details of applicant:

1. Name in full
2. Part No. of the electoral roll in which his/her name is included
3. His/Her serial No. in that Part
4. Elector's Photo Identity Card No. :

VIII. *(a) Details of relation of applicant
(Father/Mother/Husband)

- 1.
- 2.
- 3.

(b) Relationship with applicant
(Father/Mother/Husband)

IX. Particulars of place of ordinary residence(Full address)

1. House/Door Number :

2. Street/Road

3. Area/Locality :

4. Town/Village :

5. Post Office :

Pincode :

6. Police Station :

7. Taluka :

8. Region :

*Parts VII, VIII & IX not to be filled where applicant seeks transposition of his own entry. This is only to be filled when an application for transposition is made in respect of someone else who is an elector.

X. Declaration:

I hereby declare that the the facts and particulars mentioned above are true to the best of my knowledge and belief.

Note. : Any person who makes a statement or declaration which is false or which he either knows or believes to be false or does not believe to be true, is punishable under section 456 of the Pondicherry Municipalities Act, 1973.

Place:

Date :

Signature of thumb impression of applicant

I am submitting the application to the Electoral Registration Officer through

(i) (Full name & address) or (ii) *in person or (iii) *By post

(*Strike out the inappropriate alternative)

*Signature or thumb impression of the
Person submitting the application*

Signature or thumb impression of applicant

For use of Registration Officer or other officer designated by him

Details of acknowledgement particulars indicated in Form 13
(To be filled by Officer receiving the application)

Details of acknowledgement receipt issued to the applicant

Receipt No.:

Date of receipt:

Signature of officer receiving the application

Remarks, if any, of the officer receiving the application:

Application received by:

Name of the officer:

Designation:
(ERO/AERO)

Place:

Date :

Signature of officer receiving the application

Details of action taken

(To be filled by ERO)

The application of Thiru/Tmt/Selvi for transposition of entry relating to himself/herself/Thiru/Tmt/Selvi in the electoral roll in Form 10 has been accepted*/rejected*

*Accepted and the relevant entry of the elector is transposed in the electoral roll.

Before transposition :

Serial No. :

Part No. :

After Transposition :

Serial No. allotted :

In Part No. :

*Rejected.

Detailed reason for acceptance*/rejection* :

Place :

Date :

Seal of ERO

Signature of ERO

FORM 11
(See rule 27)

APPLICATION FOR DELETION OF ENTRY IN ELECTORAL ROLL

To

The Electoral Registration Officer,
Ward No. of Municipal Council of

Sir,

I submit that entry relating to the person named below in the electoral roll for the above ward is required to be deleted for the reasons stated hereunder:

I. Details of person whose entry is to be deleted :

1. Name in full :
2. Ward No. of electoral roll in which:
his/her name is included
3. His/Her serial No. in that Part :
4. Elector's Photo Identity Card No. :

**II. (a) Details of relation of applicant
(Father/Mother/Husband)**

**(b) Relationship with applicant
(Father/Mother/Husband)**

- 1.
- 2.
- 3.

III. Reasons for objection:

*(a) Death on :

Day :

Month :

Year :

*(b) No longer ordinarily resident since

Day :

Month :

Year :

*(c) Not entitled to be registered for the reason:

* Strike out the inappropriate alternative.

IV. (a) Objector's details:

1. Name in full :

2. Sex : Male / Female

2. Part No. of electoral roll in which :
his/her name is included

3. His/Her serial No. in that Part :

*(b) Details of relation of applicant
(Father/Mother/Husband)

(b) Relationship with applicant
(Father/Mother/Husband)

1.

2.

3.

V. Particulars of place of ordinary residence (Full new address)

1. House/Door Number :

2. Street/Road :

3. Area/Locality :

4. Town/Village :

5. Post Office :

Pin Code :

6. Police Station :

7. Taluka :

8. Region :

VI. Details of Elector's Photo Identity Card, if issued, in this or any other ward:

1. Elector's Photo Identity Card Number :

2. Date of issue :

3. Name of Assembly/Parliamentary Constituency :
respect of someone else who is an elector

VII. Declaration:

I hereby declare that the facts and particulars mentioned above are true to the best of my knowledge and belief.

Note.: Any person who makes a statement or declaration which is false or which he either knows or believes to be false or does not believe to be true, is punishable under section 456 of the Pondicherry Municipalities Act, 1973.

Place:

Date :

Signature of thumb impression of objector

I am submitting the application to the Electoral Registration Officer through
(i) (Full name & address) or (ii) *in person or (iii) *By post

(*Strike out the inappropriate alternative)

*Signature or thumb impression of the
Person submitting the application*

Signature or thumb impression of applicant

For use of Registration Officer or other officer designated by him

Details of Acknowledgement

(To be filled by Officer receiving the application)

Details of acknowledgement receipt issued to the applicant

Receipt No. :

Date of receipt :

Signature of officer receiving the application

Remarks, if any, of the officer receiving the application :

Application received by :

Name of the officer :

Designation :
(ERO/AERO)

Place:

Date :

Signature of officer receiving the application

Details of action taken

(To be filled by ERO)

The application of Thiru/Tmt/Selvi for deletion of
entry relating to Thiru/Tmt/Selvi in the electoral roll
in Form 11 has been accepted*/rejected*

*Accepted and the relevant entry of the elector is transposed in the electoral roll.

Serial No. of entry deleted :

In Ward No. :

*Rejected.

Detailed reason for acceptance*/rejection* :

Place :

Date :

Seal of ERO

Signature of ERO

FORM 12

(See rules 15 and 16)

List of applications for inclusion of names received in Form 7

1. Period of receipt of application : From date : To date :

2. Place of hearing :

Sl.No. of application	Date of receipt	Name of claimant	Name of father/Mother/ husband and relationship	Place of residence	Date of hearing	Time of hearing	Date of exhibition under rule 15(b)	Date of exhibition under rule 16(b)

FORM 13

(See rules 15 and 16)

List of applications for objections to entries in electoral roll received in Form 8

1. Period of receipt of application : From date : To date :

2. Place of hearing :

Sl.No. of application	Date of receipt	Name in full of elector objecting	Particulars of name objected to	Reason for objection	Date of hearing	Time of hearing	Date of exhibition under rule 15(b)	Date of exhibition under rule 16(b)
			Part No.	Sl. No				

FORM 14

(See rules 15 and 16)

List of applications for objections to particulars in entries in electoral roll received in Form 9

1. Period of receipt of application : From date : To date :
2. Place of hearing :

Sl.No. of application	Date of receipt	Name in full of elector objecting	Particulars of entry objected to		Nature of objection	Date of hearing	Time of hearing	Date of exhibition under rule 15(b)	Date of exhibition under rule 16(b)
			Part No.	Sl. No					

(By order of the Lieutenant-Governor)

Under Secretary to Government(LA)